

Evaluation Toolkit Worksheet

Evaluation Issue or Challenge	Strategy	Idea for Toolkit Item
<u>Example:</u> <i>Preserving “institutional memory” of evaluation, including how to transfer documents between outgoing and incoming evaluator</i>	<u>Example:</u> <i>Transfer all project information, materials, and data between outgoing and incoming evaluators</i>	<u>Example:</u> <i>Create an electronic list of all data sources and their locations</i>